

## School Dismissal and Parent Pickup

**In order to keep all students safe, parents are asked to read and follow these guidelines:**

Walk ups-Parents park in lot across street and walk up to school

- The small, front lot will be handicapped ONLY. All others must park across the street in the main lot.
- Parents parking in the main lot should arrive approximately 10 minutes early. Entry for the lot can only be accessed from Northern using Horno at dismissal time. As cars begin moving to pick up kinder students, other cars may not bypass the line to enter the lot. The road is extremely narrow and passing the line will result in cars being unable to exit the pickup area.
- All students being picked up by parents will exit from the main doors after bell
- Kinders dismiss a few minutes prior to the bell
- Kinder teacher will ensure each student leaves with authorized person
- All kinder students will be picked up from the area near the wall, west of the concrete spheres.
- ALL other parents are asked to remain behind the circular planter

Drive up-Parents enter pickup lanes when gates are opened at dismissal time

- Entry gates for pickup lanes WILL NOT OPEN until just before dismissal bell.
- The kinder (and siblings of kinders) pickup will enter off of Horno from Northern. When exiting, it is a right turn only towards Northern.
- Grades 1-5 will be picked up from the pickup lane off of Stapleton Ave. This should only be accessed from Broadmoor and after pickup, cars must turn right and exit down Stapleton to Broadmoor.
- Parking is not allowed in the staff parking area on Stapleton Ave.
- The student loading zone/seating area has been moved to the area in front of the offices. Parents MAY NOT stand or wait in this area.
- Please place name cards provided in window to streamline process

**We ask all parents and families to follow these guidelines. We dismiss over 800 students and realize this can cause some frustrations. If everyone follows these expectations, we will all get into the routines and have a smooth and SAFE dismissal every day.**